



Attendance Policy

The Second District Youth Advisory Council (YAC) serves as an advisory board to Supervisor John F. Tavaglione for the 2nd Supervisorial District of Riverside County. Being a member of YAC is a tremendous responsibility and more importantly, a privilege.

In order to have an active and efficient council, attendance at all meetings and functions must be upheld. As members of the Second District Youth Advisory Council, you will have the opportunity to get involved in your community, sharpen your leadership skills, and broaden your understanding of local County government. As leaders, we expect you to follow and be accountable for the policies adopted by the Second District Council, and set an example by acting in accordance with the adopted procedures.

OUR ATTENDANCE EXPECTATIONS ARE AS FOLLOWS:

Council members will attend all scheduled council meetings and participate in the meetings by giving recommendations and suggestions when appropriate. We understand that occasional absences may occur, and can be excused, however it is your responsibility to keep your Youth Coordinator, Julia Luna apprised of your schedule.

Excessive absences from council meetings and events will result in dismissal from the council. Below are the specific absence guidelines that may be used as grounds for dismissal from the Second District Youth Advisory Council.

- **Two (2) Consecutive unexcused** absences from regularly scheduled Council meetings without excusal.
- **A total of Four (4) unexcused** absences from regularly scheduled Council meetings.
- Please Note: **Two (2)** tardies to a Council meeting are equal to **One (1)** unexcused absence; thus, **Eight (8)** tardies result in dismissal from the Council.

Additional absence notes:

- Failure to attend an event that you are signed up to attend will result in an unexcused absence. If you know in advance that you will not be able to attend an event that you are signed up to volunteer for you are required to notify Youth Coordinator Julia Luna prior to the absence.
- If you are unable to attend any of the activities titled "Mandatory Events" you will be required to provide a written letter requesting excusal and providing an explanation for your absence prior to the event.