

**THE RIVERSIDE COUNTY SECOND DISTRICT YOUTH ADVISORY COUNCIL
OFFICE OF SUPERVISOR JOHN F. TAVAGLIONE**



4080 LEMON STREET, 5TH FLOOR, CONFERENCE ROOM 5C
P.O. Box 1646
RIVERSIDE, CA 92501-1646

YOUTH ADVISORY COUNCIL COORDINATOR – TIFFANY ESTEVEZ

Paola Alcala, Council Member		Monica Manzanaras, Council Member
Allison Aoun, Council Member	Julie Swieca <i>Second District Commissioner</i>	Erika Nwugo, Council Member
Javier Barrientos, Council Member		Nishi Parikh, Council Member
Lucia Bonilla, Council Member	Julia Huynh <i>Second District Co-Commissioner</i>	Jinal Patel, Council Member
Mary Burgueño, Council Member		Sinporion Phuong, Council Member
Kaelyn Cooper, Council Member	Lauryn Nellum <i>Second District Secretary</i>	Cassie Roberts, Council Member
Kaitlyn Dreyer, Council Member		Muhammad Saad, Council Member
Rachel Favela, Council Member	Kathryn Pfeiffer <i>Second District Chief Justice</i>	Vivianne Silva, Council Member
Zoe Harness, Council Member		Makenna Uraine, Council Member
Shannon Huynh, Council Member		Carmen Villalobos, Council Member

MINUTES

TUESDAY, OCTOBER 4, 2011 5:30 P.M.

1.0 Call to Order

This meeting was called to order at 5:33p.m.

2.0 Roll Call

Unexcused Absences: Mary Burgueno, Erika Nwugo, Nishi Parikh, Jinal Patel, Kathryn Pfeiffer

Tardy: Lucia Bonilla

- ❖ Please note: If you will be unable to attend the next meeting please notify Tiffany by email or phone call prior to your absence.

3.0 Council Business

Recommendation

3.1 Approval of Minutes from September 20, 2011 Meeting Action

A motion was made by Cassie Roberts to approve the minutes, and the motion was seconded by Zoe Harness. The minutes were approved.

3.2 Welcoming and Responsibilities by Karen Christensen Presentation
Karen welcomed the council members as they set off onto this new council year. She emphasized the important role that each council member carries and expressed her utmost support to guide and help with anything needed.

3.3 Adopt-A-Trail Presentation by Nani Ohlendorf Presentation
Nani and Sue gave a presentation of the council's involvement with the Adopt-A-Trail program. Sue went through safety and the overview of the council's adopted trail. Nani will work closely with Tiffany and the council to ensure that the council fulfills the four work day's onsite. **Please note that every council member must complete and submit the waiver form.**

3.4 Youth Commission Meeting Report
Attendees discussed the structure of the meeting and its professionalism. Commissioners discussed the topics of Youth Summit which is set to include a particular focus on cyber-bullying.

3.5 Youth in Government Day Discussion
All council members **NOT** attending Youth in Government Day must submit an excusal letter to Tiffany no later than **October 18th, 2011**. This letter must state the reason you cannot attend and can be submitted in writing or via email. Council members attending Youth in Government Day will receive an excusal letter from school by the October 18th council meeting. You need to accompany this signed letter with a parent letter, which you will then submit to the main office or attendance office at your respective school.

3.6 Ghost Walk Discussion
Council Members had an open discussion regarding the event and the council's participation. The council agreed to leave available both days for sign-ups.

4.0 Committee Discussion With Report to Follow

4.1 S⁴ (Students Serving Senior Squad)

- 4.1.1 Grandparents Raising Grandchildren Baskets
 - 4.1.1.1 The committee is working on getting letters written and sent out to local stores for donation.

4.2 Team T.R.E.E. (Teenagers Reducing Earth Endangerment)

- 4.2.1 Adopt-A-Trail Clean-up
 - 4.2.1.1 The committee has a tentative date to host the first Adopt-A-Trail on **November 12, 2011**.
- 4.2.2 Graffiti Clean Up
 - 4.2.2.1 The committee wants to host a graffiti clean-up and beautification project for February 26th.

4.3 H.E.L.P. (Helping Everyone Live Prosperously)

- 4.3.1 Operation SafeHouse-Stuff the Bus
 - 4.3.1.1 The committee has written a letter and is working on sending them out to local stores for donations.
- 4.3.2 Soup Kitchen/Thanksgiving Dinner
 - 4.3.2.1 The committee is planning to set up a date in November to serve the less fortunate

5.0 Comments or Questions from YAC Members



Tiffany will send all council meeting minutes and special reminders or updates to your registered email address. Please check your email regularly in order to ensure that you are up to date on council happenings.

6.0 Items for the next meeting

- 6.1 Committee Discussion
- 6.2 Youth in Government Day
- 6.3 Available Volunteer Opportunities
- 6.4 Adopt-A-Trail Waiver Form

7.0 Presentation of Available Volunteer Opportunities:

7.1 **Event:** Supervisor Tavaglione's Columbus Day Event (Value: 1 Participation Credit)

Number of volunteers requested: 3 max

When: Thursday, October 13, 2011

Time: 5:15-7:45 P.M. (dinner will be provided)

Location: Riverside Convention Center 3443 Orange Street, Riverside, 92501

What to Wear: Council Shirt, name tag & Slacks or pants

Activity Coordinator: Javier Barrientos (directions will be given by Mike Williams)

Notes: This is a very important event for Supervisor Tavaglione. If you are volunteering please be polite and courteous at all times. You will be directed by Mike Williams upon arrival and you will be assigned the task of checking in guests at the event.

Registered Participants are as follows:

Javier Barrientos (Activity Coordinator)
Zoe Harness
Julie Swieca
Muhammod Saad

7.2 **Event:** Step Out: Walk to Stop Diabetes (Value: 1 Participation Credit)

Number of volunteers requested: N/A

When: Saturday, October 15, 2011

Time: 8:00am-11:00am (tentative time, subject to be a 2 or 3 hour shift)

Location: White Park - 3936 Chestnut Street, Riverside 92501

What to Wear: Comfortable clothes, volunteer shirt will be given

Activity Coordinator: To be announced

Council Photographer: To be announced

Notes: This event is a walk to help raise funds for diabetes and support for those affected by the disease. The duties are still tentative but we will either work in the Kids Zone where we will facilitate activities and crafts with the children, Goody Bags where we will prepare and distribute bags for participants or Water Stops where we will distribute water to the runners and cheer them on.

Registered Participants are as follows:

Sinporian Phuong
Paola Alcala
Julia Huynh

7.3 Event: Zombie Crawl (Value: 1 Participation Credit)

Number of volunteers requested: N/A

When: Saturday, October 22, 2011

Time: 2:00pm-4:30pm

Location: Main Street between Mission Inn Avenue and University

What to Wear: Jeans, YAC shirt, Costumes are optional but encouraged

Activity Coordinator: To be announced

Council Photographer: To be announced

Notes: This is Downtown Riverside's First ever Zombie Crawl. Our primary duty will be working with the kids and helping with make-up and face painting. There is also a costume contest, so costumes are encouraged to go along with the theme.

Registered Participants are as follows:

Lucia Bonilla
Julia Huynh
Shannon Huynh

7.4 Event: Youth in Government Day (Mandatory) (Value: 4 Participation Credits)

Number of volunteers requested: N/A

When: Wednesday, October 26, 2011 (deadline to register to be announced)

Time: 7:00 A.M. – 3:30 P.M. (a light breakfast and lunch will be provided for you)

Location: The Riverside County Parks & Open Spaces District Carriage House
4600 Crestmore Road, Riverside, 92509

What to Wear: Professional Business Attire

Activity Coordinator: N/A

Council Photographer: To Be Announced

Notes: Registration is required in order for you to participate. Once you are signed up to attend, you are required to participate unless you experience sudden illness or family emergency. The event does take place on a school day, therefore council members will be provided with an excusal letter for their participation. Participants should submit the excusal letter to their school attendance office, and the letter should also be accompanied by a parent letter of excusal.

If you are unable to attend this mandatory event, you are required to notify Tiffany in writing explaining why you cannot attend no later than October 18th at the YAC Meeting.

Registered Participants are as follows:

Paola Alcalá	Javier Barrientos
Lucia Bonilla	Kaelyn Cooper
Kaityln Dreyer	Rachel Favela
Zoe Harness	Julia Huynh
Shannon Huynh	Monica Manzanares
Lauryn Nellum	Sinporian Phuong
Vivianne Silva	Julie Swieca
Makenna Uraine	

Members who have submitted their excusal letter:
Allison Aoun, Jinal Patel, Cassie Roberts, Carmen Villalobos

Members who need to submit an excusal letter:
Mary Burgueno, Erika Nwufu, Nishi Parikh, Kathryn Pfeiffer, Muhammad Saad

7.5 Event: 20th Celebratory Year of Ghost Walk Riverside (Value: TBA Participation Credits)

Number of Volunteers Requested: N/A

When: October 28th and 29th

Time: 4:30p.m.-9:00p.m.

Location: Downtown Riverside, Main Street Mall

What to Wear: Volunteer Shirt, name tag & pants

Activity Coordinator: To Be Announced

Council Photographer: To Be Announced

Notes: Those that attend this event will help during their shift time by providing assistance as trolley ushers for the night. **Please note that those who sign up for this event must attend a volunteer meeting Sunday, October 23rd from 1:30p.m.-2:30p.m. The meeting place will be at CRB offices located at 3700 Sixth Street (cross street is Main Street). You're volunteer shirt will be given to you at this meeting.**

Registered Participants are as follows:

Lucia Bonilla	Rachel Favela
Muhammad Saad	Javier Barrientos
Cassie Roberta	Mary Burgueno
Carmen Villalobos	Kaelyn Cooper
Makenna Uraine	Sinporian Phuong
Jinal Patel	Lauryn Nellum
Julia Huynh	Shannon Huynh
Paola Alcalá	

8.0 Next Meeting Date: October 18, 2011 @ 5:30 P.M.