

**THE RIVERSIDE COUNTY SECOND DISTRICT YOUTH ADVISORY COUNCIL
OFFICE OF SUPERVISOR JOHN F. TAVAGLIONE**



4080 LEMON STREET, 5TH FLOOR, CONFERENCE ROOM 5C
P.O. BOX 1646
RIVERSIDE, CA 92501-1646

YOUTH ADVISORY COUNCIL COORDINATOR – TIFFANY ESTEVEZ

Paola Alcalá, Council Member	Lauryn Nellum, Council Member
Allison Aoun, Council Member	Erika Nwufo, Council Member
Javier Barrientos, Council Member	Nishi Parikh, Council Member
Lucia Bonilla, Council Member	Jinal Patel, Council Member
Mary Burgueño, Council Member	Kathryn Pfeiffer, Council Member
Kaelyn Cooper, Council Member	Sinporion Phuong, Council Member
Kaitlyn Dreyer, Council Member	Cassie Roberts, Council Member
Rachel Favela, Council Member	Muhammad Saad, Council Member
Zoe Harness, Council Member	Vivianne Silva, Council Member
Julia Huynh, Council Member	Julie Swieca, Council Member
Shannon Huynh, Council Member	Makenna Uraine, Council Member
Monica Manzanares, Council Member	Carmen Villalobos, Council Member

**MINUTES
TUESDAY, SEPTEMBER 6, 2011 5:30 P.M.**

1.0 Call to Order

The meeting was called to order by Youth Advisory Council Coordinator Tiffany at 5:30 P.M.

2.0 Roll Call

Unexcused Absences: Paola Alcalá, Erika Nwufo, Jinal Patel

Tardy: Monica Manzanares, Lauryn Nellum

- ❖ Please note: If you will be unable to attend the next meeting please notify Tiffany by text, email or phone call prior to your absence.

2.1 Pledge of Allegiance

3.0 Council Business

Recommendation

3.1 Approval of Minutes from July 19, 2011 Meeting

Action

A motion was made by Nishi Parikh to approve the minutes, and the motion was seconded by Cassie Roberts. The minutes were approved.

3.2 Welcome & Introductions

Activity

Council members participated in Council Member BINGO as a way to quickly mingle and learn interesting facts about one another, while competing against one another to fill in all the spaces first.

3.3 Election

Action

Each candidate gave a brief speech overviewing their abilities and qualifications for their desired position. During our council meeting each member had the opportunity to cast their votes for the officer positions of Commissioner, Co-Commissioner, Secretary, Chief Justice, and Activities Coordinators & Photographers. The following candidates were elected for the 2011-2012 year:

Commissioner: Julie Swieca

Co-Commissioner: Julia Huynh

Secretary: Lauryn Nellum

Chief Justice: Kat Pfeiffer

Activities Coordinator: Allison Aoun, Kaitlyn Dreyer, Zoe Harness, Javier Barrientos

Council Photographer: Makenna Uraine, Mary Burgueno

Congratulations Council Officers!

The Youth Commission training for the Commissioner, Co-Commissioner and Secretary will be held on **Tuesday, September 15th from 5:00pm- 7:15pm**. Please meet at the Board Chambers. This is a mandatory event that will give an overview of procedures, responsibilities and expectations. Dinner will be provided

The Second District training for all council officers will be held before our next council meeting on **Tuesday, September 20th, from 4:30-5:30pm**. During this brief Second District training, Tiffany will discuss her expectations of you for your officer position. If you cannot make this training, please see Tiffany after the meeting. This basic training is mandatory, if you cannot attend please inform Tiffany promptly. Commissioner, Co-Commissioner and Secretary are advised to arrive at **4:30pm** for their overview. Council Photographers, Activities Coordinators, Committee Chairs, Secretaries and Chief Justice are advised to arrive at **5:15pm** for their overview.

3.4 Annual Retreat

Report

Council members had an open discussion regarding their experience at the Annual Retreat in order to attain feedback to report to the Youth Commission in order to improve the event for next year. The council agreed that that they enjoyed the event and were very inspired by the speaker.

3.5 Council Policies

Discussion

Council members are encouraged to review the materials that were included in the binders and use them during council meetings or as needed. Council members will be held accountable in bringing their procedures manual to all meetings and fully understanding their responsibilities. Be sure to read over the attendance policy and participation agreement and requirements as it is vital to the success of the council. If you have any questions or need any clarification see Tiffany for further explanation.

3.6 Youth Summit Topics

Discussion

The Youth Summit is an event that takes place annually in March. Each year, participants from throughout the county participate in the event and attempt to learn about issues that are facing youth in Riverside County. After a brief discussion, the Second District Council members identified four key issues that they would like to see the event address this year: 1) Drinking and Driving (every 15 minutes example); 2) Technological problems (cyber-bullying, texting

and driving); 3) Lacking Educational support at home; 4.) Job/Career Options (YIG in a larger scale, giving basic job skills, resume builders). Tiffany to report to intern team.

3.7 Youth in Government Day

Discussion

Youth in Government Day will take place on Wednesday, October 26, 2011 7:30 A.M. – 3:15 P.M. All council members are STRONGLY encouraged to participate. During the event council members job shadow a Riverside County employee based on their interests and goals. Participants are required to register to participate no later than September 20, 2011. If you are unable to participate due to scholastic reasons, you are required to notify Tiffany no later than October 18, 2011. All participants will receive 4 Participation Credits for attending the event. Council members are required to wear professional business attire to the event, and are expected to be on their best behavior during the program. You will be provided with a letter that can be accompanied with a parent letter for excusal from school

4.0 Committee Discussion With Report to Follow

4.1 Committee Formation

Activity

Council members selected the committee that they will serve on during the 2011-2012 term year. This year we have three council committees: S⁴ (Students Serving Senior Squad), Team T.R.E.E. (Team Teenagers Relieving Earth Endangerment), and a third group, name to be announced. The S⁴ Committee will work to assist senior citizens by providing and organizing activities or projects at local hospice locations and senior center facilities. The Team T.R.E.E. Committee will help to keep the 2nd District clean and beautiful by organizing and participating in various clean-up events. The third group will work to organize and participate in events that assist the disadvantaged youth and homeless or low-income populations of Second District.

4.2 S⁴ (Students Serving Senior Squad)

The S⁴ Committee selected a committee chair and committee secretary.

Committee Chair: Kat Pfeiffer

Committee Secretary: Kaitlyn Dreyer

4.3 Team T.R.E.E (Team Teenagers Relieving Earth Endangerment)

Committee Chair: Javier Barrientos

Committee Secretary:

4.4 (To be named) Committee 3

Committee Chair: Zoe Harness

Committee Secretary: Julie Swieca

5.0 Comments or Questions from YAC Members



Tiffany will send all council meeting minutes and special reminders or updates to your registered email address. Please check your email regularly in order to ensure that you are up to date on council happenings.

6.0 Items for the next meeting

6.1 Committee Discussion

6.2 Youth in Government Day

6.3 Available Volunteer Opportunities

7.0 Presentation of Available Volunteer Opportunities:

7.1 Event: The 33rd Annual Mayor's Ball of the Arts (Value: 1 Participation Credit)

Number of volunteers requested: 20 max

When: Saturday, September 17, 2011

Time: Shift 1- 5:00 P.M.-7:15 P.M. / Shift 2- 7:30 P.M. – 9:30 P.M.

Location: White Park – 3936 Chestnut Street, Riverside 92501

What to Wear: Council Shirt, name tag & Slacks, pants, shorts or skirt

Activity Coordinator: Allison Aoun and Kaitlyn Dreyer (Directions will be given by Angie Wilson)

Council Photographer: Mary Burgueno

Notes: Those that attend this event will help during their shift time by providing assistance as directed by the Activity Coordinator and Angie Wilson with the Riverside Arts Council. Volunteers will assist at the event as needed, and should arrange for prompt pick up at the end of their shift.

Registered Participants are as follows:

Shift 1 5:00pm-7:15pm	Shift 2 7:30pm-9:30pm
Kaitlyn Dreyer (Activity Coordinator)	Monica Manzanares
Kaelyn Cooper	Julia Huynh
Makenna Uraine	Shannon Huynh
Julia Huynh	Paola Alcala
Zoe Harness	Lauryn Nellum
Cassie Roberts	Muhammad Saad
Carmen Villalobos	Javier Barrientos
Mary Burgueno (Photographer)	Sinporian Phuong
	Nishi Parikh
	Allison Aoun (Activity Coordinator)

7.2 Event: The Riverside County Youth Commission Meeting (Value: 1 Participation Credit)

Number of volunteers requested: N/A

When: Thursday, September 22, 2011

Time: 5:30 P.M. – 6:30 P.M

Location: The County Administrative Center Board Chambers located at 4080 Lemon Street, 1st Floor, Riverside, 92502

What to Wear: This event does not require specific attire

Activity Coordinator: N/A

Council Photographer: If available, to be announced

Notes: Those that attend the Youth Commission meeting will listen to the discussion that occurs during the meeting. In order for you to receive credit for this event you must write up a few observations about the discussion and provide a report of your observations at the next council meeting. You will not be required to sign in or check in during this event, all that is required are your observations and your brief oral report at the meeting.

Registered Participants are as follows:

Julie Swieca
Julia Huynh
Lauryn Nellum
Kaelyn Cooper
Makenna Uraine

7.3 Event: Supervisor Tavaglione's Columbus Day Event (Value: 1 Participation Credit)

Number of volunteers requested: 3 max

When: Thursday, October 13, 2011

Time: 5:15-7:45 P.M. (dinner will be provided)

Location: Riverside Convention Center 3443 Orange Street, Riverside, 92501

What to Wear: Council Shirt, name tag & Slacks or pants

Activity Coordinator: Javier Barrientos (directions will be given by Mike Williams)

Council Photographer: To Be Announced

Notes: This is a very important event for Supervisor Tavaglione. If you are volunteering please be polite and courteous at all times. You will be directed by Mike Williams upon arrival and you will be assigned the task of checking in guests at the event.

Registered Participants are as follows:

Javier Barrientos (Activity Coordinator)
Zoe Harness
Julie Swieca
Muhammod Saad

7.4 Event: Youth in Government Day (Mandatory) (Value: 4 Participation Credits)

Number of volunteers requested: N/A

When: Wednesday, October 26, 2011

Deadline to Register: **Remember to complete and submit your registration packet by September 20th, 2011.**

Time: 7:00 A.M. – 3:30 P.M. (a light breakfast and lunch will be provided for you)

Location: The Riverside County Parks & Open Spaces District Carriage House
4600 Crestmore Road, Riverside, 92509

What to Wear: Professional Business Attire

Activity Coordinator: N/A

Council Photographer: To Be Announced

Notes: Registration is required in order for you to participate. Once you are signed up to attend, you are required to participate unless you experience sudden illness or family emergency. The event does take place on a school day, therefore council members will be provided with an excusal letter for their participation. Participants should submit the excusal letter to their school attendance office, and the letter should also be accompanied by a parent letter of excusal.

If you are unable to attend this mandatory event, you are required to notify Tiffany in writing explaining why you cannot attend no later than October 18th at the YAC Meeting.

8.0 Next Meeting Date:

Tuesday, September 20, 2011 at 5:30pm

9.0 Adjournment

The meeting was adjourned at 6:45pm.

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